

Add a Holiday in Entrapass Web

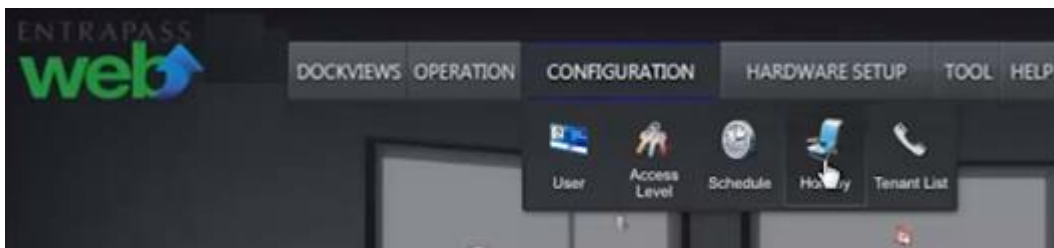
Description

Access and schedules for a particular date are ignored when a day is designated as a holiday.

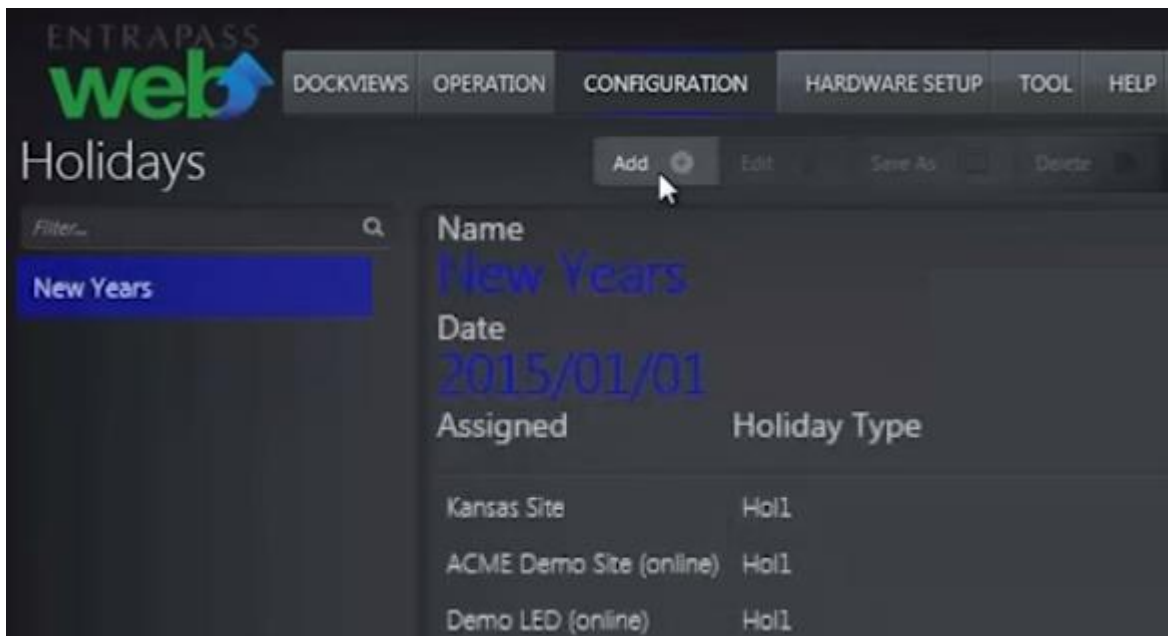
You can program a holiday to disregard proper access levels and door unlock schedules.

Entrapass Web

1. Navigate to the *Configuration* menu and select *Holiday*



2. Click *Add* button.





3. Fill in details of new holiday.



4. Select date of new holiday.



5. Drag Sites into *Holiday Type*.

